



**Job Title: Senior Research Specialist**  
**CAREC Institute**  
Terms of Reference

The Central Asia Regional Economic Cooperation (CAREC) Institute is an intergovernmental organization dedicated to promoting economic cooperation in Central Asia and along the Silk Road through knowledge generation and sharing. The Institute is headquartered in Urumqi, Xinjiang Uygur Autonomous Region, the People's Republic of China (PRC).

The CAREC Institute is jointly shared, owned, and governed by eleven member countries: Afghanistan, Azerbaijan, the PRC, Georgia, Kazakhstan, Kyrgyzstan, Mongolia, Pakistan, Tajikistan, Turkmenistan, and Uzbekistan. It is a knowledge support arm of the CAREC Program which is a proactive facilitator of practical, results-based regional projects, and policy initiatives critical to sustainable economic growth and shared prosperity in the region, guided by the overarching vision of "Good Neighbors, Good Partners, and Good Prospects."

The Institute acts as a knowledge connector among the five CAREC clusters to ensure coherence in design and implementation of policies, programs, and projects to promote regional economic cooperation and integration.

The CAREC Institute invites applications for the position of the **Senior Research Specialist**, an international staff position under the guidance of Chief of Research Division (RD).

Applicants must be nationals of one of the eleven CAREC member countries and must meet the following qualifications and requirement.

**Functions and Responsibilities:**

- Support Chief of Research division in designing, implementing research activities
- Support and lead research work related to Financial Technologies, E-commerce and Digitalization
- Write two policy papers and one article or book chapter of publishable quality per year
- Perform other relevant tasks assigned by Chief of Research Division

**Qualifications and Selection Criteria:**

- A university degree in development economics, digital economics, and other relevant areas of CAREC program, preferably PhD or its equivalent.
- At least 10 years of relevant professional knowledge, demonstrated independence of thinking, team management and building, high-level of professional integrity, and strong analytical skills, with earned respect of professional peers.

- Experience and interest in research at an institute level, good at policy formulation and coordination work with development partners.
- A strong global view with extensive international and regional experience, including effective interactions with bilateral and multilateral institutions.
- Ability to interact and communicate effectively across organizational boundaries, with Management team, and other international and local staff members.
- High proficiency in English, both oral and written communication skills.
- Applicants must be nationals of CAREC member countries, and candidates will be considered on the basis of merit and suitability taking into account position requirements and overall qualifications.

**Immediate Reporting Relationships:**

- The Senior Research Specialist reports to the Chief of Research Division of CI.

**Other Information:**

- This is a 3-year fixed-term appointment with the possibility of extension.
- CI offers an internationally competitive compensation package in US dollars.

**Application Procedures:**

- The applications should be emailed to Ms. Wendy (hr@carecinstitute.org) by 7:00 p.m., Beijing time, Tuesday, 1 February 2022. CI is an equal opportunity employer, and women are encouraged to apply. Only short-listed applicants will be contacted.
- The candidates are required to certify that all information provided on any employment application form, resume, or CV is complete, true, and accurate to the best of his/her knowledge. He/ She understands that information may be verified, and any misrepresentation of facts may be considered cause for dismissal regardless of when discovered by the CI.